



Join our Team: Junior Sourcing Coordinator

The Role

We are seeking a Junior Sourcing Coordinator that will be part of our busy Sourcing team. You will help with the co-ordination of sourcing new and existing products by liaising directly with our supply base & our internal teams. You will assist in ensuring critical dates are met such as on time delivery of new launches. You will provide administrative support to the Sourcing team to include minute taking, producing reports and arranging the delivery of samples.

Our Company

We are a successful company who believe that working together as one team will ensure that we achieve our Vision – 'To be a leading force in the global homewares sector growing our great British brands'.

What you will need to be successful:



Our passion to provide an exceptional **quality** service to ensure we source quality products at the right cost, who is highly organised and comfortable working in a fast paced environment.



Teamwork is essential to help us achieve our vision so you will need to be confident, a clear communicator and successful in building supplier and internal relationships



Commercial awareness will be beneficial as we put our **Customer's** needs at the heart of what we do to allow us to continue to grow our Great British Brands.



Be able to share **innovative** ideas because thinking beyond the present adds value to our future. At Portmeirion we don't accept the status quo, we are continually looking for ways to make us operationally excellent, in every way. You will need to have the courage to challenge existing norms, and provide convincing cases for change.

If you are confident that you have the drive and commitment required to make a full contribution to this vital part of our business please send your full CV to: scooke@portmeiriongroup.com

Closing Date: 19th July 2019

Please note: All applications will be processed within two weeks of the closing date. We reserve the right to close this position earlier than the published date should we receive a high volume of applications. The data collected by the submission of your CV is for the purpose of processing your job application and for statutory purposes. For more information please refer to our Employment Privacy Policy which can be found at www.portmeiriongroup.com and includes further information about processing of your personal data and your rights.

